

FRVPL Minutes, May 2, 2013

1. Meeting called to order by President TePas at 5:03 pm
2. Members Present: Ed TePas, Diann Simmons, Joe Gauder, John Marshall, Lew Chichester, Izzy LeMieux, Michael Mills, Cindy Swan, Larry Fugman, Paula Fugman, Mindy Kittay, Kathy Bull, Ruby Head, Pat Sobrero, Betsy Brown, Rachel Borum, Gus Evans
3. County Librarian Report: Mindy again encouraged the FRVPL members to apply for the National Award for Best Small Library in America. She indicated the need for volunteers to spearhead the application by gathering information on the process. Mindy will enter the application program later to provide county support. Ed volunteered to begin gathering pertinent information, and Lew and Diann will also offer assistance. Other members wishing to work on the application should contact any of these three.
All Mendocino Librarians and staff attended an in-service training in Ukiah on April 29th. The program dealt with “Problem Patrons in the Library”. The FRVPL were thanked for donating funds to provide meals to the participants.
There was a discussion on the Library obtaining IT equipment for patrons, as more books are made available electronically. Mindy indicated that funding is scarce, and other concerns are taking priority at this time. Marin County recently donated 36 five-year-old computers to the county library, and these will be turned into self-check machines for the branch libraries.
The County Library recently received surprise notices of three funding sources coming to Mendocino Libraries. The unexpected funds are appreciated. Next years budget will see increases in retirement matching and health insurance making it difficult to add employees. The book collection is desperately in need of updating.

4. Quarterly Treasurer's Report: Jan-Apr 2013

<u>Income:</u> (Donations, Fundraising, Dues, Rental, Sales)	\$ <u>12,364.91</u>
<u>Expense:</u> (Library Operations, Maintenance, Utilities)	\$ <u>3,648.57</u>
<u>Net Income first quarter</u>	\$ <u>8,716.34</u>
<u>Total Liabilities & Equity</u>	\$ <u>1,211,788.59</u>

5. Three more candidates were nominated for Board Member vacancies: Carol Borden for Secretary; John Marshall and Izzy LeMieux for Member-at-Large. All members present voted, and the outcome announced before adjournment was:

President: Ed TePas

Vice-President: Diann Simmons

Treasurer: Joe Gauder

Secretary: Carol Borden

Member-at-Large: Izzy LeMieux

6. Ruby Head, a representative of the Round Valley Community Farmers Market shared gratitude for the many years the market has been held under the canopy of the walnut orchard. The RVCFM is looking to create a greener welcoming space within the orchard with their saved money and extra fundraising.

The RVCFM Proposal to the Friends:

*Put in permanent sprinklers in the walnut orchard

*Seed new grass in the walnut orchard

*Create an entryway for the market with a permanent wooden sign advertising the Farmers Market and welcoming folks.

*Place market flags out each Friday for extra advertising

There was a discussion on their proposal that also covered parking and access to the kitchen, and included the FRVPL previous thoughts on a sprinkler system.

The FRVPL asked that a Market representative present a time and expense plan when it is finalized.

Additionally, summer market hours begin Friday, May 24th, 2013 3-6 pm in the walnut orchard. All vendors are welcome to join.

7. Report on April's Movie:

The cost of the film and public performance rights was \$62.30, and Posters were \$7.

About \$25 people attending the showings, and we took in \$99. We were able to add \$35 that Diann's daughter, Leah, collected for movies she borrowed and showed in her community.

We were able to purchase:

Queen Rearing Simplified (a book on Beekeeping)

Making It: Radical Home Ec for a Post-consumer World

Desert or Paradise, a book by the permaculturist Sepp Holzer.

Additionally we purchased *The Story of Stuff* and *Reclaiming the Commons*, used but in excellent condition.

Our next film, *Switch*, will show April 10th and 12th. It is a remarkably well-done and optimistic film about the future of energy. It won "Best of Fest" last year at the Colorado Environmental Film Festival. You should start hearing radio spots promoting it today or tomorrow.

8. Seed Library Update: We have made a lot of progress on the Seed Library and it will probably be up and running in June, in time for people to begin their fall garden planning. Books were ordered and have arrived and been processed. Joe cut wooden dividers for the seed catalog and they've been varnished and had labels applied that give planting and seed saving information for different types of fruits and vegetables. Five seed companies have either sent or promised seeds. I'm still waiting to hear back from two others. Barbara Youngblood is on the 4th draft of the two

brochures you saw last month, and Michael Mills has said he'll arrange graphics for them. The office supplies we ordered are here and being put to use. (Some seeds Joe donated are already in their envelopes in the catalog). John will do a webpage sometime in the fall. Steven Decatur will put together a chart of planting times in Covelo for various types of crops that we'll display and have available for handouts. John Fendley has said he'd be happy to teach a course or two on seed saving.

Still left to do: schedule a seed packaging party to divide the seeds into appropriate portions and label and repackage them.

9. Kitchen Report:

Date	Responsible Party	Rent
April		
04/02/13-04/30/13 9 days	Roy Elliot: Roy's BBQ	\$288
04/01/13-04/05/13 04/29/13-04/30/13 7 days	Jessica Harness: Yovelo	\$196
04/23/13	Diann Simmons: Harvest of the month	\$30
Coffee shop kitchen use monthly average: 60 hrs		
Kitchen manager hours: 10		Hours used: 0

Monthly Kitchen Update

We would like to see our kitchen expand into a commercial kitchen rental facility, fully-equipped for small food artisans, commercial processors, specialty bakers, caterers and educators. We truly are a Community Supported Kitchen, as such, we have

the opportunity to offer a professional venue where quality food businesses can develop and grow. This has the potential to increase the vibrancy and diversity of our local economy as well as provide an additional source of revenue for the friends.

Yovelo has reevaluated their situation and will continue renting from us. Good news for our revenue.

Progress is being made on the kitchen committee to do list. All of the equipment that we allotted money for has been purchased. The last thing that remains on the list is the storage room additions. I spoke to Josh Zack who says he is willing to do it. My goal is to have that job complete before the next meeting.

Our priorities are:

- Expanding useable space in the existing storage room
~ \$200 in discussion with possible builders

Total \$4,351

Fortunately fundraising efforts and money from returning the freezer add up to over that amount.

Approx. ~ \$4,400

Additional items for future fundraising:

- Dishwasher ~ \$7,000
- Stove side griddle
- Stainless steel sauté pans
- Canning package ~ \$360
- Food processor ~ \$185
- Drinking glasses ~ \$182
- Large salad spinner ~ \$130
- Rolling cart ~ \$300
- Coffee maker ~ \$80
- Microwave oven ~ \$250
- Immersion blender ~ \$59.95
- Cast iron pan 15in ~ \$189.95
- Waffle Iron ~ \$99.95

- Knife sharpener ~ \$179.95
- Apple corer/peeler ~ \$24.95
- Crepe pan ~ \$29.95
- 16 quart stock pot ~ \$ 48.39

10. Lew Chichester led a presentation and discussion of the necessity of the FRVPL picking up costs of utilities now that the MOU has been approved. The transition to the FRVPL paying utilities needs to be completed by June. Additionally, a process to receive rent from the County needs to be implemented by the Secretary and Treasurer to facilitate the transition.

Lew is gathering formation on the feasibility of adding solar power to the Commons.

Lew reports that the Radio building is 99% complete. KYBU will spend an additional four thousand dollars (\$4000) for equipment with a planned switch to the blue building in June or July. The Ukiah Daily Journal is doing a highlight of the Commons and KYBU in the Sat. May 4th edition.

There will be a Journalism Class in the Community Room on May 19th at noon. It is being presented by instructors from outside Round Valley and will focus on radio journalism.

11. Library Report:

Sacramento Leading from Any Position conference was a great two-day event.

What I brought back from it:

Increase book budget funding through grant writing and other ideas to look into

How to effectively have meetings and stay on topic

Problem solving strategies

I also had the opportunity to share library experiences on the drive to and from the conference with Wally Clark from Fort Bragg Library. It was a nice way to build a connection with a fellow librarian.

All libraries were closed this past Tuesday to attend training to deal with challenging situations in the workplace.

Ann Shirako in Ukiah created a user-friendly sheet to direct patrons on their e-reader devices. There is an array of devices that all staff are not familiar with. This will help direct our patrons better.

I would like to have two story times with different age groups. I see a need in the community for toddlers and for 4-6 year olds. It would be great to have a third for pre-teens and teens eventually. There is a discussion about having a children's librarian coming into Round Valley when a full time position becomes available. This Month's radio shows will cover:

Cinco de mayo

Mother's Day

Babies and young children

Cleaning up taking care

Check out the start of the Seed Lending Library. Pat has done an amazing job creating this new library program. There are already new seed saving books on display. Thank you Pat!

We have had a gradual increase of checkouts however in April there was a dip.

Are the posters ready for the free book day?

Have ventilation filters been changed?

12. Larry reported: The Mediterranean Dinner planning has been finalized. Anyone wishing to volunteer on either the 18th or for clean up on the 19th should contact Larry.

13. There was a discussion on a quarterly email newsletter. Michael & John will set up the format and Ed will do the writing/composing.

14. Meeting adjourned by President TePas at 6:24 pm

15. Next meeting scheduled for Thursday June 6th, at 5:00 pm

Meeting notes compiled by Gus Evans, Secretary FRVPL