

Minutes of General Meeting FRVPL Thursday December 5, 2013

Meeting called to order 5pm

Attending:

Joe Gauder
Ed TePas
Lew Chichester
Carol Borden
Pat Sobrero
John Marshall
Farmer John Fendley and friend
Russ Seguer
Sharon Durell
Michael Mills
Larry Fugman
Isabelle LeMieux
Mary Lou Mileck
Rachel Borum

Chamber of Commerce:

Several members of the Chamber were present. They informed us that they were discontinuing as an organization and proposed that the Friends of the Library take on some of their functions and assets, which by law must go to another non-profit organization. A motion was made and passed by consensus to accept this proposal. Assets include various things like coffee urns and chaffing dishes as well as a \$1,500 general fund which they would like to put into our general fund and an \$850 Downtown Restoration Fund which they would like KYBU, under the umbrella of the Friends, to administer. The Blackberry Festival Committee would be also absorbed into the Friends, who would then sponsor the festival. The Friends will take on the website payments of \$20/month which is paid through February 2014.

WiFi update:

There are some issues with the current library WiFi which was originally installed for free by Willits On Line. The County IT had some problems with it and replaced the equipment. It doesn't have the range the original system had. Lew is relating to the county, which is working on it.

Radio:

KYBU's second anniversary party will be Sunday, December 8. It will be one of two annual membership drives with a dinner and live music. Lew iterated his concerns that we clarify our mission and prioritize budget goals. Now that the building is mostly completed, our focus needs to be supporting the library. We will have a budget meeting in January.

December's Movie Report: Pat:

About two dozen people came out to see *Betting the Farm*, and we took in \$68 dollars in donations. We paid for the film and purchased two books, *The Biochar Solution* and *Essential Soapmaking*, and were able to put a little towards this month's movie, *Women on the Land, Creating Conscious Community*.

Women on the Land highlights the work of women of the Mendocino coastal community over the past forty years. It opens with archival footage of the women who founded "Country Women" in the 1970's, the extremely successful feminist publication and how-to magazine for women's self-sufficiency.

Featuring the work women in this community have done to care for the environment, the film follows the lives of women farming now and explains why the sustainable, organic, local food movement is essential in our current world. This film will inspire you to roll up your sleeves and save the world. It won The Spirit of Activism award at the Colorado Film Fest.

Women on the Land will show at 7 PM on Friday December 13th in the Community Room at the Round Valley Library Commons.

Seedy News

We were notified we won a small grant for some seeds from Peaceful Valley Organics, they should arrive any day.

Building manager report:

Date - Area of Use	Responsible Party	Rent
November - Kitchen		
11/08-11/26 7 days	Roy Elliot: Roys BBQ	\$288
11/21	Robert Cunan: Chadwick dinner	\$75
11/08-11/29 15 days	Jessica Harness: Yovelo	\$326
11/28	Marge Dunlap: Private Dinner	\$30
Coffee shop kitchen use monthly average: 60 hrs		
November- Community Room		
11/04-11/25 4 days	Anne Kelly: La Vida Charter School	-
11/21	Robert Cunan: Chadwick dinner	\$100
11/28	Marge Dunlap: Private Dinner	\$100
11/22	Christi Esparza: Art Reception	-

Date - Area of Use	Responsible Party	Rent
11/09	Lee Porter: Jehova's Witness Meeting	\$20
11/27	Mendocino College	-
Kitchen manager hours since January 2013: 104.5		hours used: 65

Monthly Rental Update:

I will be leaving this month to take a much needed vacation. I have prepared several documents that I hope will help other friends compensate for my absence. I have established a list of tasks that I do on a regular basis and have included it with this months report. So far the new forms have been working well I have also attached copies of them so that the board can familiarize itself with the changes.

This past month we have seen an increase in multi area rentals. With each new type of use questions come up and I am doing my best to keep it all sorted out. I have developed a consolidated rental fee list so that it can be easily accessible.

We have received a request for use of the commons to throw a party for new years. The responsible party is a man named Mark Thies. He would like to sell alcohol but would like the proceeds from the bar to benefit a local non profit. I told him that I would make a request on his behalf and present the opportunity to the board.

The hot water heater removal has not been started, I am awaiting news on when this will be done.

Rental Manager Position

- Check and update online calendar weekly
- Update key log monthly, print and submit to librarian
- Collect payment, cleaning deposit and signed use agreement for rentals
- Bill for payment if necessary
- return cleaning deposits.
- record and submit payment to friends: Rental use sheet in file cabinet under Rental bookkeeping. Submit signed use agreements in file cabinet under use agreements.
- Write monthly rental report.
- Show rental areas, answer questions, solve problems ie. sound or video issues.

Items for future fundraising:

- Dishwasher ~ \$1,400
 - griddle ~ \$150
- stainless steel sauté pans
- Canning package ~ \$360
- Food processor ~ \$300
- Large salad spinner ~ \$130
- Rolling cart ~ \$300
- Coffee maker ~ \$80
- Microwave oven ~ \$250
- Immersion blender ~ \$59.95
- cast iron pan 15in ~ \$189.95
- Waffle Iron ~ \$99.95

- Knife sharpener ~ \$179.95
- Apple corer/peeler ~ \$24.95
- Crepe pan ~ \$29.95

Library Report ■

I have been out of the library for about three weeks between library conferences and vacation. Pat has done an excellent job holding down the library accomplishing many tasks and working well with our patrons. The library always looks better when I return after Pat has been working.

Pat is applying for the Community Foundation grant for \$5,000 to help fund our Juvenile collection revamping project. Most books are over 25 years old. Generally speaking, non-fiction books become outdated within seven years, so our archaic collection will be restored if we receive this grant. With the Charter school using our library more it is important we have up-to-date material to provide to the students.

There is a mouse (or mice) in the library. A mouse was spotted entering the hallway door and darting back into the hallway on Tuesday evening. Mouse droppings were also found along the backside of my desk in the office. This is a huge concern. We are storing seeds for the seed library now (a major commodity for mice), not to mention our large book collection! Can we please set out traps and take any other preventative measures to alleviate this problem?

Mindy increased our discretionary book budget amount to \$1,800 for the next three months. This temporary allocation will exist until the collection development component becomes secure. They are hiring a Collection Developer soon.

The library will be closed December 22-30. Staff will be working while closed to the public to continue entering the rest of the titles into Horizon. We will close early Wednesday, December 31 at 3:00pm and closed on the first of January.

Rachel presented a graph showing the dramatic increase in patronage and materials checked out since the library moved to its current location. This has continued to increase over time.

Newsletter

The next featured member in the Newsletter will be Larry. Minutes and meeting info such as agenda will not be sent out to the general membership any more. This type of bulletin will be sent to a limited list and the minutes will be posted online.

Fundraising:

These are the latest numbers for fundraising. These numbers are from my spreadsheets and not guaranteed to be mistake-free!

Total membership/donations since fundraising letter sent — \$5210 from 67 people

Total membership/donations for 2013 – \$11,540 from 169 people of whom 160 have chosen to be members

Approximate raised for 2013 from memberships/donations and all events net of expenses = \$20,000

	Net After Exp.	Other Expenses
Beatles Night	1300	
Med Dinner	3171	
BBF Dance & Booth	2957	
BBF Footrace	2033	
Memberships & Contributions	11540	
Fundraising Letter		950
Total	17991	

A schedule of volunteers was made for the Lioness's Xmas Bazaar. [subsequently cancelled due to snow, no electricity and frozen pipes at the rec center.]

A Valentine's Day dance was proposed for 2/14.

Qgiv, for internet payments, has approved us. Larry and John will work on a webpage design.

Community room use by art class:

There was a discussion of what fees were appropriate for a series of art classes taught for profit, but also for the benefit of the community. The for profit rate of \$200 per use seemed excessive, however this is not a non-profit use, which would be \$10/hr. We decided to ask the class teacher to make us a proposal, perhaps based on a percentage of tuition she brought in.

Meeting adjourned 6:30

Next meeting: January 9, 2014

Submitted by Carol Borden, Secretary FRVPL