

FRVPL Minutes, March 7, 2013

1. Meeting called to order by President TePas at 5:00 pm

2. Members present: Ed TePas, Diann Simmons, Larry Fugman, John Marshall, Lew Chichester, Pat Sobrero, Rachel Borum, Izzy LeMieux, Carol Borden, Betsy Brown, Gus Evans
 Guest: Kathy Bull

3. Kitchen Report: The kitchen has two vendors using up weekday mornings. There was a discussion of vendor use and kitchen availability. The policy set forth will allow Ms. LeMieux to operate within previously agreed upon guidelines and to notify all present and potential users that they need to be flexible. The kitchen rental fees based on the time of day will be reviewed in the future.

Date	Responsible Party	Rent
February		
02/01, 02/05, 02/08, 02/12, 02/15, 02/22, 02/26	Roy Elliot: Roy's BBQ	\$224 Paid
02/01, 02/04-02/08, 02/11-02/15, 02/18-02/22, 02/25-02/28	Jessica Harness: Yovelo	\$560 Paid
02/26	Diann Simmons: Harvest of the month	\$30 Owed
Coffee shop kitchen use monthly average: 60 hrs		
Kitchen manager hours: 8		Hours used: 0

Monthly Kitchen Update

Previous reports have included this statement of purpose:

We would like to see our kitchen expand into a commercial kitchen rental facility, fully-equipped for small food artisans, commercial processors, specialty bakers, caterers and educators. We truly are a Community Supported Kitchen, as such, we have the opportunity to offer a professional venue where quality food businesses can develop and grow. This has the potential to increase the vibrancy and diversity of our local economy as well as provide an additional source of revenue for the friends.

We have received two inquiries from vendors about renting our space to produce food for sale. One vendor was from Willits and the other was Alexis and T of the Relaxation Station here in Covelo. These inquiries have prompted some questions about kitchen policy.

Should there be a cap on the number of vendors allowed to rent space on a regular basis?

Should the first purpose of the kitchen be to serve non-profits?

Should food sales be allowed on the premises, or even through the kitchen window?

The committee as a whole should address these questions but they also bring into question the role of the kitchen manager. As kitchen manager I would be willing to take on the coordination of uses.

With a little bit of flexibility we could accommodate more vendors without compromising our non-profit priorities.

In order to achieve this vision there are a few things that still need attention.

The kitchen committee has prioritized our required equipment and renovations.

our priorities are:

Expanding useable space in the existing storage room
~ \$200

Convection oven ~ \$3,800

Dish racks ~ \$151

Floor Mats ~ \$200

Total \$4,351

Fortunately fundraising efforts and money from returning the freezer add up to over that amount.

Approx. ~ \$4,400

Diann Simmons has said that she will be able to purchase these items as she has access to the finances. We hope to have acquired at least some of the things on the list by next month.

Additional items for future fundraising:

Dishwasher ~ \$7,000

Canning package ~ \$360

Food processor ~ \$185

Water heater moved ~ estimate needed

Drinking glasses ~ \$182

Large salad spinner ~ \$130

Rolling cart ~ \$300

Coffee maker ~ \$80

Microwave oven ~ \$250

Immersion blender ~ \$59.95

Garbage cans ~ \$110.00

Ceramic glazed cast iron pan 15in ~ \$189.95

Waffle Iron ~ \$99.95

Juicer ~ \$99.95

Knife sharpener ~ \$179.95

Apple corer/peeler ~ \$24.95

Crepe pan ~ \$29.95

16 quart stock pot ~ \$ 48.39

4. Sustainable Movie Night Report: There will be matinee shows of the movies on the Sunday following the initial Friday night shows. The March movie will be on the 8th and 10th, and it is titled Climate Refugees. The April movie will be shown on the 12th and 14th, and it is titled The Light Bulb Conspiracy and is about

planned obsolesce in manufacturing of products. During this report, the FRVPL were informed of a CD of the talk by David Weisman at the Community Room being made available with proceeds going to help fund the FRVPL.

5. Librarian Report: this past month we have added another \$1,000 worth of books, and we got our second round of McNaughtons (bestseller titles). So there are new books coming on a regular basis. We got a large DVD donation of nearly 100 new titles. There are about 12 titles awaiting bibliographic records (sent from Ukiah to process further).

A woman named Dottie replaced the wonderful mask display with fiber arts. Come enjoy her creative designs; hand woven materials in various art forms. It is a great continuation of the Women's History Month art display throughout the Commons!

RVPL Children's Song and Story Hour upcoming themes:

Animals

Spring

Farm

Ocean

Babies and Young Children

Earth Day

Mathematics and Astronomy

Cinco D Mayo

Mother's Day

The Juvenile fiction and Science Fiction collections are currently being added to Horizon.

Collections completely entered into Horizon:

Adult Fiction

Large Type

Children's picture books

Movies

We are cleaning out library storage. Kathy will be taking a truckload this evening.

An informational poster will be placed over the sales shelf as you enter the library with the following message:

To maintain a dynamic collection of books, librarians continually acquire and weed books so that the collection reflects the needs of the community. Also, adding and removing books are essential to update information in all areas. Weeding is a fundamental library procedure that we perform routinely; it is also a critical part of collection development.

WHY

WEEED?

These are the guidelines we use to weed books, evaluating each book individually.

Is the information in the book factually inaccurate?

Is the book worn or damaged beyond repair (also known as “books loved to death”)?

Is the book no longer relevant to needs and

interests in the community?

Are the books available by request from other libraries in our network?

Are there duplicate copies on the shelves?

What does the library do with the weeded books?

Most books are sold through the Friends of the Library book sales. Some are passed on to other organizations and agencies. A few books, those in poor condition, are taken to the local waste transfer station for recycling. Selling the weeded books from the library collection supports the health of the library. Check the book sale frequently for treasures!

6. Radio Report: In 2012 the station received \$3200 for equipment to broadcast remotely using cell phones. A grant application from the Mendocino Community Foundation was approved for \$3500. When the newly purchased equipment is installed and operating, there is a potential for call-in shows such as with the Sherriff or Board of Supervisors. There are internet sites which allow rebroadcasting radio shows. Some locally produced shows may be made available through these services. There are several of the locally produced “children’s tiles” like those installed in the Commons rest rooms that need to be used somewhere.

7. A discussion of the temporary MOU followed and several changes were adopted. The change of the word “Premises” to “Library” in several places was accepted. A clarification of the FRVPL equipment investment staying in Round Valley was also approved. The back storage room was included in the “Joint Use” portion of the Commons.

The BOS meet on March 26th. In order to get this MOU on the

agenda, the final signed document needs to be at the County Librarian by March 12th. The Executive Board needs to sign off on the final temporary copy.

8. There was a discussion of the 2012 tax filing.

9. Committee Reports:

Fundraising: Beatles Night, a joint KYBU/FRVPL event will be presented on March 23rd at seven pm. Food for sale will be provided as a service with some of the proceeds being donated to the fundraiser. FRVPL volunteers are needed at 6:30 pm the night of the event. Lew will lead Sunday clean-up ten to noon the 24th. Spring dinner is planned for May 18th with \$40 tickets. Izzy will explore several ideas for this event.

Building Use: Change over of utilities will take place in April. A discussion followed about renegotiating utility costs with the FMCS and other kitchen vendors.

10. There was a discussion about coordinating all themes within the Commons. Anything being exhibited in the Commons must get prior approval from the appropriate committee before any item is placed in the Commons.

Board elections will be held in May, so nominations will be presented at the April meeting. ‘

There was a discussion about having Mindy Kittay as a non-voting member of the FRVPL board. This item was tabled until the April meeting.

April 21st the north wall will be cleaned at a “Cleaning Party”.

May 5th the north wall will be painted.

11. Meeting adjourned by President TePas at 6:37 pm

12. Next meeting scheduled for Thursday April 5th, at 5:00 pm