

**Minutes of General Meeting FRVPL
Friday, July 10, 2015**

Attending:

Pat Sobrero
Ed TePas
Carol Borden
Lew Chichester
Josh Bennett
Mary Lou Mileck
Madeleine Shepherd
Michael Shepherd
Joe Gauder
Colleen Carter
Gus Evans

Meeting was called to order at 5:05 pm.

June minutes were approved.

Insurance: Lew:

Our insurance coverage will be renewed in October. The updating that is in progress should be finished by then. In the meantime, we are covered as it is. The farmers market is an issue that needs to be worked out. The vendors will have to come up with something, such as joining an organization that will insure them. KYBU is covered. It was recommended that they acquire entertainment programming insurance. Kitchen users provide their own liability insurance with the Friends named.

Coffee shop: Madeleine and Michael:

This is the coffee shop's fourth week of being open and business is good. It is being well utilized by patrons. Madeleine and Michael will be getting more seating, more visibility through advertising and they want to have more activities. They are working on a contingency plan for when they are called away for emergencies, such as what happened the week before when they had to close to attend to family business.

Landscaping: Lew:

The plans submitted for landscaping were reviewed. We need to put our ducks in line to submit a proposal to the USDA for funding.

KYBU: Lew:

The free concert on Wednesday, June 24 went well. \$500 was raised in memberships and merchandise sales. KYBU had a booth at the Kate Wolf Festival, mainly for community radio networking.

Blackberry Festival: Joe:

A two day license was obtained for beer and wine service at the festival grounds. There are no plans to have an event on Saturday night, but KYBU might do something.

Library report: Josh:

Library outreach to elementary school students continued into the beginning of June. Students participated in a self-led tour and were introduced to a few age-appropriate reads. Students were also introduced to the library's summer reading program punchcard and calendar of events.

Our first summer reading event was on Thursday June 18th. A group of 9 kids, ages 5 to 14 participated in a few outdoor games and a library scavenger hunt. Louisa Bolton–Ast volunteered her time to help with the event. Our next summer reading event will be promoted as a celebration of local heroes. Local firefighters will showcase their engines and other equipment on Thursday July 16th. This will happen adjacent to the walnut orchard. We will encourage participants to come ready to get wet. Later this month we will welcome youth to the library to engage in an art project to be determined. At each event, participants will be encouraged to check out books and complete their summer reading punchcard.

Lynn Zackerson took down her beautiful paintings this past Wednesday morning. We will miss them.

Pat has been hosting the library's Summer Family Matinees, which happen twice a month. The next movie is Apollo 13 and screens July 11th at 3:00 pm. We are looking for community members who can volunteer a few hours for these events; volunteering involves supervising attendees and watching the movie. *Under the Boardwalk, a Ukulele Story* was shown to a small crowd on June 19th. The county acquired the movie for us and provided a ukulele and CD for us to raffle off, so a couple happy library patrons left the event with ukulele-related booty.

June was a big month for our storytime at the Round Valley Public Library. We had very large turnouts for two Fridays in a row, when the Butterfly Lady presented dynamic programs for the kids ages 0 – 7. Kids observed caterpillars and, eventually, chrysalises. They also learned about the different stages a caterpillar goes through in becoming a butterfly. There were songs, craft making, and a puppet show. Other story times this month, also well attended, focused on seeds and trees.

Video cameras were installed and synched with two library computers. Thanks Mary Lou and David Maxwell! Some software developments are pending, but the cameras are recording and will serve authorities in the case of vandalism or theft. There was a request for cameras in the library, also.

Question: What precautions and or information does the Library or the Friends owe patrons and community members re: privacy issues? It was suggested that signage be put up outside the library advising that security cameras were in use.

Finally, Patrons are discovering newspapers and magazines and delivery seems to have improved slightly. Our magazine selection continues to slowly grow and will swell with new additions in the coming months. A new oak display has been ordered and we hope to install it by the end of the summer.

Budget, etc: Lew:

The budget committee met and general guidelines were set. A motion was passed to give the library \$12,000/year to spend at their discretion.

July 10, 2015

FRIENDS OF THE ROUND VALLEY PUBLIC LIBRARY

BUDGET OVERVIEW-

From information of the last calendar year, our income was approximately:

memberships, fundraising	\$10,434	
rentals-		
coffee shop	\$ 9,000	(includes utilities)
kitchen	\$ 6,469	
KYBU	\$ 2,750	
County Library	\$21,600	
<u>one time donation</u>	<u>\$10,000</u>	
TOTAL	\$60,253	

Assuming that we can continue to raise a similar amount of funds from memberships, fundraisers, and rents, (and taking out the \$10,000 one time donation) I propose that we have an average yearly income of approximately \$55,000.

These are our non discretionary expenses: (from last year)

Insurance	\$ 6,170
Repairs	\$ 3,568
Utilities	\$14,000
<hr/> Total	<hr/> \$23,738

This leaves us about \$36,500 of discretionary income

Some proposed broad categories: minimum: maximum:

Kitchen (includes dishwasher)	\$ 8,000	
Building exterior	\$ 4,000	
Landscaping	\$ 2,500	
Library, anything the librarians want	\$ 7,500	
<hr/> Totals	<hr/> \$22,000	\$32,000

We currently have about \$68,000 in the bank. I do not propose to budget our expenses, especially the discretionary expenses, at 100% of expected income, because unintended things come up, such as additional tax preparation costs, or maybe the repairs on the building go up.

The solar panels are making enough electricity to cover the air conditioning.

Website:

John Marshall has expressed a request for more help administering roundvalley.org.

Meeting adjourned c. 6:15.

Next meeting: August 7 at 5pm.

Submitted by Carol Borden, Secretary FRVPL