

**Minutes of General Meeting FRVPL  
Friday, October 2, 2015**

**Attending:**

Ed TePas  
Pat Sobrero  
Carol Borden  
Lew Chichester  
Josh Bennett  
Madeleine Shepherd  
Colleen Carter  
Gus Evans  
Larry Fugman  
Michael Mills  
Isabelle LeMieux  
Mary Jane Cummings  
Blair Ladd

Meeting was called to order at 5:00 pm.

September minutes were approved.

**Coffee shop:** Madeleine:

Business is busy and international. They have added pre-ordered Monday night dinners to their offerings. They will have a county business permit, a payroll set up and licensing by the end of next week.

There is still a rodent problem. They will put metal sweeps on the bottoms of the doors to block access that way.

**Kitchen and building report:** Isabelle:

Kitchen rentals are down.

There was a building committee meeting last month. These issues were discussed:

Propane costs are about \$8-9 per day.

The American Legion hall will take some of the square oak café tables. Izzy will order some long folding tables, like the ones currently in the Community Room, for events, which will be easier than the café tables to store and move around.

Some of the appliances that are being stored on the patio may have found homes and are waiting to be taken away.

The smell in the women's bathroom has abated since Michael S. has been putting water down that drain. This should be an automatic function, but that seems to not be functioning.

A new long term kitchen use rental agreement is being formulated. It will include a deep cleaning list and schedule.

The utility room/janitor's closet is still occasionally found open. If anyone sees this, please close it and lock it if possible.

"C" keys are being made for Colleen and Michael S. An "O" key for the back storage area and the Friends office is being made for Colleen.

A soap dispenser for the dishwasher is being acquired and instructions for use are being posted soon.

Lee will clean around the outside of the building for his regular hourly fee of \$35.

The county is concerned that the way the electric and electronic cords are run to the circulation desk presents a safety issue and would like that changed. Currently, they are run from the back wall to the desk under a beveled, flexible channel on the floor. The floor is concrete and tile, so the cords cannot be run under it. There needs to be an OSHA approved way to solve this, The library currently offers two internet Wi-Fi services: Willits Online and the county system. This seems to work ok. KYBU was commended for the good cleanup after their events.

**Farmers market:** Blaire:

Eight to ten people came to the farmers market meeting.

Insurance was found for \$350/year that would cover the Friends liability, but not the vendors. Individual vendors can opt in for \$275/year.

A county health permit costs \$140/year.

Genevieve will be the responsible party.

As an organization under the umbrella of the Friends, the group will get their own bank account under the Friends tax ID number, and give annual reports to the Friends.

Vendors currently pay \$20/year or \$5/single day to sell at the market. This fee will probably have to be raised to cover expenses.

**Arts Champion award:**

The Mendocino County Arts Council has chosen FRVPL for an “Arts Champion” award in a new “organizations” category. We received this email correspondence from Mary Buckley, Arts Council of Mendocino County executive volunteer:

“Congratulations for being chosen as this year's Arts Champion in the brand-new Arts Organization category! We hope that you and any of the Friends will be able to join us on Tuesday morning, October 20 at the Mendocino County Board of Supervisors meeting for the formal presentation, and at the reception afterward, at 501 Low Gap Road in Ukiah. You will be receiving more details later. “

Christi Esparza has agreed to represent the Friends art committee and accept the award. When I “receive more details”, I’ll inform anyone interested in going to Ukiah to participate in celebrating this event.

Michael offered to mount the award for display in the building.

**Radio Station:** Lew:

The carnival was a success. The pie-in-the-face event raised \$1,700. Last month’s minutes incorrectly stated that last year’s pie-in-the-face event raised \$8,000. I believe the correct figure is more like \$3,000. Local musician Michelle Lambert put on a very professional and entertaining show. Altogether, the event netted about \$4,500.

**Community Foundation grant:** Lew:

The Community Foundation will be doing a workshop in Covelo at the Commons in October. Their current grant cycle proposals are due by December. Izzy and Lew will be working on that. We will also be asking the USDA for a grant for landscaping equipment.

**Library report:** Josh:

“Many new books were added to our collection this month, notably in the Science Fiction and Poetry sections. 60 new books were added to the SF section; 25 new collections were added to poetry.

“The parking spots on Main Street were cleaned and refinished early this month, which greatly improves the appearance of the library and will be much appreciated as we enter the rainy season.

Thanks goes to Lew Chichester for making this happen.

“For promotional purposes, two new banners were made this month with the Library’s logo and the logo of our seed library. These will be used for tabling at community events. As always, Michael Mills made sure we are looking good. Thank you Michael.

“On September 18<sup>th</sup> the RVPL Seed Library hosted a tomato tasting at the farmer’s market. 12 varieties were offered from 4 different growers. Information on seed saving was also made available. Folks seemed to really enjoy this so we are committed to doing it again next year, with greater fanfare!

“On September 25<sup>th</sup>, we promoted our library at the Health Fair, held at the Round Valley Indian Tribe’s Health Center. In addition to showcasing a few new books, we read to children on the lawn at 2:00 pm—our usual time for Storytime. There was a nice group of kids and we read Dr. Suess’s new book “What Pet Should I Get”.

“Later that evening, at the Library Commons, we hosted a poetry reading, which turned out to be one of our better attended events of the summer. 30 people showed up at the event, and many of those people read or recited a poem or two. Strong Coffee was served by the Paperback Café which was delicious and seemed to get folks in the mood for recital.

“The Round Valley Branch offers WiFi from 6 am to 10:00 pm. Devices (laptops, phones, tablets) recognize this signal as “Mendo Public Library”. This is the only WiFi signal offered by the library. Another WiFi signal recognized as “Willits Online Free Library WiFi” is unrelated to our branch.”

Josh proposed a program of working with youth ages 14 to 18 in Covelo to develop a youth volunteer crew to work at the library. He pointed out that volunteers are essential to the running of the library and trained youth could contribute a lot, in both library chores and tech help. This program would start with a two month training in the spring. Kids that would like to continue would then participate in an internship and be paid a stipend of \$50/week. This would be considered a one year pilot program. Josh would like to find sponsors for the stipend and will solicit a grant, local business sponsorship, the school and the Friends for money to support this. He thinks this program would be appealing to support because it would promote good citizenship and work habits in the participants, as well as helping the library. If there are five participants, the cost would be \$2,250. Ten would be double that. The Friends would administer the funds. He is hoping the school will consider giving the students credit for participating. This idea was met with a positive response from the group.

The next library event will be stargazing on October 16 at 7:30pm.

**Fundraising:** Larry:

The next fundraising event will be a dance with the band Dgiin on Saturday, October 17. Joe will be organizing this. The proceeds will go to the landscaping project.

Nightsun is putting on another Reggae dance with Don Carlos on Sunday, November 14. Michelle Lambert will also perform. He would like to further upgrade the sound system in the Community Room. The group passed a motion to approve \$3,100 for new speakers, to be spent before the dance and then taken from the proceeds of this dance and the other events he has put on in the past, which is about \$7,500. He has already spent \$3,500 on sound equipment upgrades. An issue of where this equipment would be stored was discussed and needs to be resolved.

There was also a discussion about the placement, storage and improving the stage.

The annual newsletter and fundraising appeal is ready to be printed and mailed. This has historically been our most effective fundraising effort.

**Meeting adjourned 6:05pm.**

**Next meeting: Tuesday, November 6 at 5pm.**

Submitted by Carol Borden, Secretary FRVPL